

**PUBLIC MEETING**

**July 30, 2013**

**The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on July 30, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.**

**The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President, Mr. Joseph Bellino, Ms. Dawn DuBois and Mr. Glenn Elliott. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.**

**Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.**

**Moved by: Mr. Elliott**

**Seconded by: Mr. DuBois**

**Ayes: 5**

**Nays: 0**

**The Board convened to a confidential session on July 30, 2013 in the Board Office Conference Room at 7:00 p.m.**

**The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.**

**Four citizens and twomembers of the press were present.**

**Public Comment on Agenda Items- None**

**Committee Reports**

**Finance**

- Discussion on ROD Grant or Debt Service Aid from the state to fund an upcoming referendum

**Buildings and Grounds**

- Referendum discussion
- Discussion on using lower field for fall season
- Discussion on track
- Field usage

**Superintendent's Report**

- Strategic Plan on website
- Many maintenance projects being completed this summer
- August 15 meeting with Assemblywomen DeCroce all District 26 Superintendents are invited to attend
- We welcome new staff
- August 26 workshop about 100 attendees signed up for the event with Own the Room- all BOE members are also welcome to attend

- August 27 Marzano training for all administrators
- August 28 new staff orientation
- Sept 3 and 4 Staff only days
- Sept 6 first day for students
- HSPA and AP scores are in- Mr. Miller will update the public on Sept 24. There were 70 AP tests in 2006 and 368 AP tests in 2013.
- New computers installed in all schools
- New firewall has been in place for 2 weeks

**Discussion-None**

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #1-26**

**Moved by: Mr. Elliott**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**APPROVAL OF MINUTES**

**#1 RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **June 18, 2013**

Confidential & Regular Public Meeting **July 1, 2013**

**PERSONNEL**

**#2 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**2.1 New Staff**

<b>Name</b>	<b>Location</b>	<b>Assignment</b>	<b>Salary</b>	<b>Term of employment</b>	<b>Department Committee</b>	<b>Replacing/ Notes</b>
<b>Bernstein, Edith</b>	HBW	PT .40% French Tch.	\$18,424.80	SY 13-14	Education	
<b>Kaithern, Kaleigh</b>	FOR	.77% Kindergarten Tch	\$39,737.39	SY 13-14	Education	

<b>Milo-Mastrobuono, Domenica</b>	VHS	Special Ed. English	\$51,259	SY 13-14	Education	Elaine DeVita
<b>Codella, Carol</b>	FOR/LAN	MLOA - Media Specialist	\$250/day	9/1/13-1/30/14	Education	Katey McAuliffe
<b>Schram, Jessica</b>	VHS	Social Studies	\$52,672	SY 13-14	Education	Joseph Carolla
<b>Burns, Marla</b>	VHS	LDT-C	\$67,034	SY 13-14	Education	Joan Serpico

## **2.2 Resignations**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Reason</b>	<b>Committee</b>	<b>Effective on or before</b>
<b>Carollo, Joseph</b>	Social Studies	VHS	resignation	Education	7/6/2013
<b>Santora, Nicole</b>	K-12 Math & Science Supervisor	District	resignation	Education	9/19/2013

## **2.3 Band Personnel**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Stipend</b>	<b>Term of Employment</b>	<b>Notes</b>
<b>Robason, Zac</b>	VHS	Pit Instructor	\$2,000	SY 13-14	Salary pending negotiations
<b>Sarafine, Jonathan</b>	VHS	Asst. Band Dir.	\$5,769	SY 13-14	Salary pending negotiations
<b>Johnson, Chris</b>	VHS	Marching Caption Head	\$1,442	SY 13-14	Salary pending negotiations
<b>Sadowsky, Ken</b>	VHS	Marching Caption Head	\$1,442	SY 13-14	Salary pending negotiations
<b>Sadowsky, Ken</b>	VHS	Drill Writer	\$2,000	SY 13-14	Salary pending negotiations
<b>Kierez, Beth</b>	VHS	Color Guard Inst.	\$2,012	SY 13-14	Salary pending negotiations
<b>Kierez, Beth</b>	VHS	Drill Writer	\$2,000	SY 13-14	Salary pending negotiations
<b>Kierez, Bernard</b>	VHS	Color Guard Inst.	\$2,000	SY 13-14	Salary pending negotiations
<b>Kierez, Bernard</b>	VHS	Drill Writer	\$2,000	SY 13-14	Salary pending

					negotiations
<b>Salomon, Karen</b>	VHS	Color Guard Inst.	\$2,000	SY 13-14	Salary pending negotiations
<b>Perna, Kristy</b>	VHS	Color Guard Inst.	\$2,000	SY 13-14	Salary pending negotiations
<b>Granda, Dan</b>	VHS	Drum Line Instructor	\$2,000	SY 13-14	Salary pending negotiations
<b>Riehman, Kenneth</b>	VHS	Percussion Design & Consultant	\$1,500	SY 13-14	Salary pending negotiations
<b>Doscher, Ed</b>	VHS	Design Consultant	\$1,000	SY 13-14	Salary pending negotiations

- #3 **RESOLVED** that the Board approve **Gerard Meyer** as a paid intern at a salary of \$20.00 per hour for the 2013-2014 school year.
- #4 **RESOLVED** that the Board approve **Amy Grossman** for strategic plan work at \$230.31 per diem for 4 days for a total of \$921.24.
- #5 **RESOLVED** that the Board approve **Sumit Bangia** to be paid 5 days at her per diem rate of \$480.97 for a total of \$2,404.85.

**EDUCATION & SPECIAL EDUCATION**

- #6 **RESOLVED** that the Board approve the following teacher to work during the summer of 2013 to attend eligibility meetings and IEP meetings as necessary:

**Melissa Symczak - \$52.49/hr.\***

\*Rate to be adjusted upon settlement of contact.

- #7 **RESOLVED** that the Board the following teacher to work during the during the summer of 2013 to attend eligibility meetings and IEP meetings as necessary:

**Jennifer Stier - \$40.93/hr.\***

\*Rate to be adjusted upon settlement of contact.

- #8 **RESOLVED** that the Board approve the 2012-2013 tuition reimbursement as follows:

Kara Passage	\$1,196.75
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**CO-CURRICULAR/ATHLETICS**

**#9 RESOLVED** that the Board approve the following coaches pending completion of pre-employment paperwork:

Name	Position	Stipend	Step	Committee	Term of Employment	Notes
DiTrani, Kate	Girls JV Varsity Basketball Coach	\$6,306	3	Athletics	Fall 2013-14	
DiTrani, Kate	JV Girls Soccer Coach	\$6,202	3	Athletics	Fall 2013-14	
Ruggiero, Stephen	JV Ice Hockey Coach	\$6,306	3	Athletics	Fall 2013-14	
DiGiorgio, Kevin	1st Asst. M & F Track	\$6,202	3	Athletics	Fall 2013-14	
Muirhead, Ryan	Volunteer Soccer Coach	NA			Fall 2013-14	
Carollo, Joseph	Golf Coach			Athletics		<b>Rescind</b>
Fierro, Lia	JV Girls Soccer Coach					<b>Rescind</b>

**#10 RESOLVED** that the Board approve the first reading of the following policies/regulations:

Regulation and Policy 5530 Substance Abuse  
 Regulation and Policy 5600 Pupil Discipline/Code of Conduct

**#11 RESOLVED** that the Board approve **Diane DeNotaris** to work 30 hours over the summer in the athletic office @ \$20.00/hr. (as per contract) not to exceed \$600.

**Buildings and Grounds**

**#12 RESOLVED** that the Board approve the football field bleacher rental from Rental World in the amount of \$30,411.05.

- #13 RESOLVED** that the Board approve EI Associates to submit the following projects to the NJDOE Office of School Facilities and amend the District Long Range Facilities Plan to be consistent with the same projects:

Renovations at Verona High School; Music Room Addition at Verona High School; Renovations at H.B. Whitehorne Middle School; Renovations at Forest Avenue Elementary School; Renovations at Brookdale Avenue Elementary School; Renovations at Laning Avenue Elementary School; Renovations at F.N. Brown Elementary School; Mechanical Upgrades at Verona High School; Field Improvements at Verona High School.

- #14 RESOLVED** that the Board approve EI Associates for the Thomas Sellitto field design in the amount of \$61,400 and additional services for the design of bleachers, scoreboard and lighting in the amount of \$15,000 per the attached contract.

## **FINANCE**

- #15 RESOLVED** that the Board establish a Maintenance Reserve Account.
- #16 RESOLVED** that the Board approve the appropriation of funds from General Fund to Maintenance Reserve in the amount of \$150,000 in the 2012-2013 school year.
- #17 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

**May, 2013**

- #18 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**May, 2013**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of May 31, 2013 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- #19 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**May, 2013**

- #20 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

**June, 2013**

- #21 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**June, 2013**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of June 30, 2013 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- #22 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**June, 2013**

**Personal Resolutions**

- #23 RESOLVED** that the Board approve an increment withholding for the following employee for the 2013-2014 school year:

XXX-XX-9994

- #24 RESOLVED** that the Board approve Theresa Arlotta as MLOA for Regina Clark, Speech Therapist at Laning School, from 9/1/13-6/30/14 at a salary of \$260/day.

- #25 RESOLVED** that the Board approve Michael Shrem's resignation as a School Psychologist, effective November 1, 2013.

**Curriculum Resolution**

- #26 RESOLVED** that the Board approve the following textbook for the Syracuse University Advanced Accounting course at VHS for 2013-14:  
**Author:** John J. Wild  
**Title:** Financial Accounting Fundamentals 4th Edition Syracuse University

**PUBLIC COMMENT**

- Concern over common core curriculum

**The Meeting adjourned at 9:20 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino  
Board Secretary**